



Date: \_\_\_\_\_

Keystone Division Engineer  
Mr. Joseph Spadone  
Norfolk Southern Corporation  
1101 1<sup>st</sup> Ave. – Building E3  
Conway, PA 15027

AVAILABILITY FOR AND DESIRE FOR ASSIGNMENT FOR EXTRA/RELIEF WORK

STATUS CHANGE FORM

Dear Sir,

Pursuant to all applicable language and terms of Rule 39 of the BMWED-SOU Agreement please recognize this letter as formal notice of **status change** regarding my availability and desire to be considered available for extra/relief work or other work opportunities that may become present while I am currently furloughed.

The pertinent language of Rule 39 “EXTRA, FURLOUGHED OR UNASSIGNED EMPLOYEES (specifically Rule 39 (c)) states as follows:

*“...A furloughed employee may withdraw his written notice of willingness to perform such work at any time before being called for such service by giving written notice to that effect to the proper carrier officer, with copy to the local chairman. If such employee should again desire to be considered available for such service notice to that effect - as outlined hereinabove- must again be given in writing. Furloughed employees who would not at all times be available for such service will not be considered available for extra and relief work under the provisions of this rule.”*

In connection with the above cited rule that I hereby declare that I am currently not available to perform any and all extra and/or relief work that may arise and/or become available during my current period of furlough.

I further recognize that should my availability and desire to be considered available for such work opportunities change, where I again am available for such work, that I will have to again notify your office in writing of such change as outlined in the above referenced language of Rule 39. For ready reference and for your information, my contact information is below:

Name (Print): \_\_\_\_\_

Address (Print): \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Thanking you in advance for your cooperation to this matter. Should you have any questions, please contact me at the above address and/or phone number or the General Chairman of the BMWED.

Respectfully,

\_\_\_\_\_

Employee ID No. \_\_\_\_\_

Cc: Dale Bogart, General Chairman  
Atlanta Office  
File